



INTERNATIONAL
ASSOCIATION OF
UNIVERSITIES

INTERNATIONAL UNIVERSITIES BUREAU

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INTERNATIONALE
DES UNIVERSITÉS

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IAU seeks a new Secretary General

The International Association of Universities (IAU), a membership organization of more than 650 universities and university organizations from around the world, is seeking candidates for the position of Secretary General.

The IAU is an independent international Non-Governmental Organization, based at UNESCO in Paris, France. Founded in 1950, the IAU is an official partner of UNESCO (associate status), led by an elected President and an Administrative Board of 20 higher education leaders from as many countries.

IAU Vision

IAU aims to be the most representative and influential global association of diverse higher education institutions and their organizations, promoting and advancing a dynamic leadership role for higher education in society.

IAU Mission

IAU promotes collaboration among its Members by articulating the fundamental values and principles that underpin the pursuit, dissemination and application of knowledge. The Association advocates for higher education policies and practices that respect diverse perspectives and promote social responsibility. With a particular emphasis on values and leadership, and acting as a forum for sharing and joint action, IAU encourages innovation, mutual learning and cooperation among institutions.

IAU Values

- Academic freedom, institutional autonomy and social responsibility locally and globally
- Cooperation and solidarity based on mutuality of interests and shared benefits
- Tolerance of divergent opinions, freedom from political interference
- Equity in access and success in higher education and open access to knowledge
- Scientific integrity and ethical behaviour as cornerstones of conduct for all stakeholders in higher education
- Higher education and research in the public interest

Consider this invitation to submit your application ...

...if you are a high-energy leader with international experience, interested in advancing and strengthening the central role of higher education in meeting local and global societal challenges, ready to lead a unique organization that is committed to promoting the fundamental core values and responsibilities of universities, and if you want to make a difference.

Secretary General

The Secretary General is appointed by the IAU Administrative Board and reports to its members and the IAU President. The Secretary General is responsible for the development and implementation of strategies and actions that promote the goals of the Association and meet its aims.

The Secretary General position is a full-time post located in Paris. The incumbent is responsible for the overall management of the Secretariat and effective implementation of its various functions, including advocacy, information dissemination, research and policy development in priority higher education areas identified by the Administrative Board. The Secretary General works with the IAU President and Administrative Board to ensure that the strategic objectives of the Association are translated into actions and activities that serve the interests of the membership and advance the cause of higher education worldwide.

The Secretary General represents the IAU at numerous conferences and meetings, interacts with senior leaders of higher education, decision makers and leaders of partner organization as well as other stakeholders.

The minimum requirements of the position are outlined in the attached document. The IAU General Secretary is expected to have a proven track record of achievements in leadership positions, experience in international organizations and be willing to travel extensively.

The Selection

The Secretary General will be selected through an open and transparent process undertaken by a Selection Committee composed of IAU Administrative Board members and chaired by the IAU President. Administratively, the recruitment process is coordinated, on behalf of the IAU, by the University of London Institute in Paris.

IAU is an equal opportunity employer; the position is open to all candidates who fulfill the minimum requirements.

The deadline for applications is 28 February 2017.

All interested candidates are invited to send their Curriculum Vitae and letter of motivation of not more than 2 typed pages, addressing the main requirements of the position.

Applications

Please submitted applications to the following address: (**mention: IAU Secretary-General**)

Mr. Eric Erdle

University of London Institute in Paris
9-11 rue de Constantine | 75340 Paris | Cedex 07 | France
Eric.Erdle@ulip.lon.ac.uk



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Minimum requirements for ideal candidate for position as IAU Secretary General

Education:

- Post graduate degree (doctorate desirable but not obligatory)

Professional experience:

- Minimum 10 years' working experience at a senior management/executive level
- Strong record of leadership preferably in a membership organisation, a higher education institution, an international NGO or government service
- Knowledge of several higher education systems
- Management of multi-cultural team of professionals
- Experience in project development and fundraising
- Expertise in at least one of the IAU's priority thematic areas
- International network of contacts and ability to work with higher education leaders

Knowledge and skills:

- Fluent in English with strong knowledge of the second official language (French)
- Excellent analytical, communication and writing skills
- Inter-cultural sensitivity, respect for other perspectives and good people-skills
- Flexibility and creativity
- Capacity to deal with multiple demands and set priorities

Willingness to travel extensively and willingness to relocate